

ROTHERHAM METROPOLITAN BOROUGH COUNCIL

RECORD OF OFFICER EXECUTIVE DECISION

Date of Decision:	03.07.26
Title:	York and Lancaster Regimental Museum Collections Management Policy
Decision Maker: (Including Job Title)	Polly Hamilton, Service Director for Culture, Sport and Tourism.
Details of Specific Delegation or Delegation contained in the relevant Sub-Scheme of Delegation.	24 May 2023 Council Meeting Minutes 'Resolved:- That Council: 2. Approved the delegation to the Assistant Director of Culture, Sport and Tourism in consultation with the Cabinet Member for Social Inclusion for any future changes or new versions of the York and Lancaster Regimental Museum Collections Policy.' Minute 198 refers.
Decision:	The Service Director, Culture, Sport and Tourism approves the revised York and Lancaster Regiment Collections Management Policy 2026-2029.
Reasons for the Decision:	To approve the updated York and Lancaster Regimental Museum Collection Management Policy. The Policy forms part of the key evidence base which enables the service to achieve Museums Accreditation from Arts Council England. The service recently achieved a Museum Accreditation renewal in December 2025, and the updated Collections Management Policy was a required area for development.
Details of alternative options considered and rejected:	Do Nothing – The current Collections Management Policy is up for renewal May 2026. To do nothing would risk the recent awarded Museum Accreditation which is dependent on showing progress against the identified areas for improvement. Adopt the Collections Management Policy – The reviewed policy appropriately reflects the current mission and values of the York and Lancaster Regimental Collection. It responds to and implements the recommendations from the recent Museum Accreditation panel and ensures that plans are in

	place for the safe and appropriate care of collections for future generations.
Conflicts of interest declared by any Cabinet Member consulted by the decision maker which relates to the decision:	None
Dispensations Granted: (If any)	None
Conflicts of interest declared by the Decision Maker if they sit as a Cabinet appointed representative to an outside body which relates to the decision:	None
Dispensations Granted: (If any)	None
Reports or parts of reports relevant to the decision being taken:	York and Lancaster Regimental Museum Collections Management Policy Report Appendix 1 - Museums, Arts & Heritage Equalities Screening Assessment Part A and B Appendix 2 - Collections Management Policy Carbon Impact Assessment Appendix 3 - York and Lancaster Regimental Museum Heritage Collections Management Policy

I certify that this is a true record of the executive decision to:

Adopt the Collections Management Policy – The reviewed policy appropriately reflects the current mission and values of the Museums, Arts & Heritage service and its commitment to ensuring community voice and influence within its activities. It responds to and implements the recommendations from the recent Museum Accreditation panel and ensures that plans are in place for the safe and appropriate care of collections for future generations.

I confirm that in making this decision, due regard was given to the seven principles of public life.

Signed by the Decision Maker:

A handwritten signature in black ink, appearing to read 'P. Hamilton', with a stylized, flowing script.

Dated: 03.07.26

Name: Polly Hamilton

Job Title: Service Director, Culture, Sport and Tourism